

NATIONAL INSTITUTE OF AGRICULTURAL MARKETING

RECRUITMENT RULES FOR THE VARIOUS POSTS IN THE INSTITUTE

(Revised R R of Admin Officer)

S. No.	Name of the Post	No. of Posts	Classification	Scale of Pay (in Rupees)	Whether Selection post or non-Selection post	Age limit for direct recruits	Educational & other Qualification required for direct recruits	Whether age and educational qualification prescribed for direct recruit's will apply in the case of promotion	Period of probation if any	Method of recruitment whether by direct recruitment or by transfer on deputation and % age of vacancies to be filled by the various methods	In case of recruitment by promotion/deputation grade from which promotion/transfer on deputation to be made	If a Departmental promotion/Selection Committee exists what is its composition
7.	Administrative Officer	3	Equivalent to Group-"B" officer Post in Central Govt.	Pay Matrix-8 47600/-	Selection Post	-	<p>Desirable:</p> <p>(a) Bachelors Degree in any subject from a recognized University or equivalent.</p> <p>(b) Must have completed minimum 5 years post qualification service in a supervisory administrative position in Central/State Govt./Public Sector undertaking/Semi Govt. /Statutory autonomous or research development organizations.</p> <p>(c) Should be fully conversant with the government rules and regulations/Office procedures and administrative matters.</p>	Not Applicable	Two years	100% promotion failing which by transfer on deputation/ Absorption Basis failing both by direct recruitment.	<p>Promotion: Section Officer/Private Secretary with 8 years' service rendered after appointment thereto on a regular basis.</p> <p>Transfer on deputation: (a) Officers holding analogous posts on regular basis in the scale of Rs. 44900/- Pay Matrix - 7 with 5 years' regular services under Central/State Govt./PSU /Semi Government organization. (b) Experience in establishment and general administrative matters.</p> <p>Note: The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the scale of some other organization/departments of the Central Government shall ordinarily not exceed 4 (four) years.</p>	<p>The composition of the Departmental Promotion/Selection Committee is as follows:</p> <ol style="list-style-type: none"> D.G. NIAM- Chairman Jt. Secy. (Marketing) Min. of Agriculture & Cooperation AMA, DMI- Member A. subject expert to be nominated by the Chairman - Member. *An Officer not below the rank of Jt. Secretary / Director/DS belonging to SC/ST/OBC -Member. <p>* In case none of those at S. No. 1 to 4 above belongs to SC/ST/OBC.</p>

As cross checked by Gnsulalit and approved by D.G.

AP reviewed by D (Accounts) *[Signature]*

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