

02/NIAM/Admn./Misc./23-24/-----

Dated:- 01/10/2023

Action Taken report towards “SHRAMDAN” at 10.00A.M. dated 01/10/2023

Pursuant to D.O. letter No.2/8/2019-SBM IV/dated 22/09/2023 of Secretary MoH&UA New Delhi endorsed to all ministries and department GOI in respect of a massive cleanliness drive “Swachhata Hi Sewa Campaign” led by people/staff of CCSNIAM Jaipur in shape of “SHRAMDAN” Dated on 01/10/2023 at 10.00 A.M. as detailed below:-

Sr.No.	Name of the Wing in CCSNIAM	Cleanliness drive and other function personified in CCSNIAM	Remarks if any
1.	Reception counter of “Brahmaputra”	The motivational speech in respect of cleanliness drive is delivered by the Director-CCSNIAM	Ignition of programme
2.	In house sectional cleaning drive :- Administration, Accounts PGDM -ABM, PGDM-IEV Indo German project.	The each and every working staff in section concerned has personified his duty towards the cleanliness drive to re-shuffle and re-arrange the official records kept hap-hazard.	Implemented the guidelines and instruction issued by the Director and Asstt. Director (Admn.)
3.	Out-field cleanliness drive Surrounding Brahmaputra building, RKVY incubation centre Hostel boys and girls, canteen cafeteria,	The each and every working staff attended the office participated in campaign for outfield cleanliness drive doing the work surrounding “Brahmaputra, RKVY incubation Centre, Hostel boys and Girls, Canteen.	Implemented the guidelines and instruction issued by the Director and Asstt. Director (Admn.)
4.	Out-field cleanliness drive executed in open field of CCSNIAM nearby D.G. Bunglow VIP suits	The each and every working staff attended the office participated in campaign for outfield cleanliness nearby D.G.Bunglow and VIP suits.	Action taken as per the guidelines and monitoring executed by the Director &Asstt.Director Admn.

Dr.ShuchiMathur
Asstt.Director-Admn.

The name of the officials attended the programme:-

Dr.RameshMittal,Dr.S.r.Singh,DR.ShuchiMathur,Dr.RaviKr.Goyal,Mr.RAnjith P.C.,

Sh.DeekshitM.,SH.RahukMaheshwari, Ms.ShaswatiMkuharjee, Sh.M.K.

Jain,Sh.C.P.Bairwa,Sh.Hukmaram,SH.KishanSingh,SH.MukeshShrivastava,Sh.RakeshKhanna,Sh.R.S.SainiDr.D.Sahu,SH.SachinUkey,Ms.NeetaJain,SH.RinkuMali,Sh.RitwikJain,Sh.RakeshChauhan,Sh.AnuragSrivastava,Sh.Mohar

Singh, Sh.Rajjak, Sh.Kanaram,Sh.Rambhadur, Sh.K.C.Bhargav,Ms. Geetadagekar,Sh.GajjanVerma, Sh.Suresh Sharma





**CCS NIAM
AGRI INNOVATION & INCUBATION
CENTRE**

