

8 A statement of the Boards, Councils, Committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice and as open to the public of the minutes thereof accessible to the public.

A General Council

The General Council headed by the Hon'ble Union Minister for Agriculture, constituted by the Ministry of Agriculture, Government of India issues instructions on matters dealing with affairs of NIAM

B Executive Council

The Executive Council presided over by the Secretary (Agri. & Cooperation), Ministry of Agriculture, Govt. of India is responsible for Management and administration of the affairs of NIAM as per the general control and the directions of the General Council.

C STANDING COMMITTEES

There shall be two Standing Committees, namely:

- (i) the Committee on Administration; and
- (ii) the Academic Committee

THE COMMITTEE ON ADMINISTRATION

1 . The Committee on Administration shall consist of 6 members. The Director General of the Institute shall be Chairman of the Standing Committee. The composition of the Standing Committee shall be as follows

- (i) The Director General
- (ii) Joint Secretary or his nominee not below the rank of Dy. Secretary dealing with the Society in the Central Government.
- (iii) Joint Secretary (Finance)/ Financial Adviser of his nominee not below the rank of Dy. Secretary dealing with Society in the Central Government.
- (iv) Three persons form among the Executive Committee to be nominated by the Chairman of the Executive Committee. Members:

The Standing Committee Chairman shall have the power to coopt as member, such person or persons as may be necessary.

- (v) Every meeting of the Committee on Administration shall be presided over by the Standing Committee Chairman;

- (vi) Four members, which shall include the representative of the Ministry dealing with the Society, shall -Chairman
-Member
-Member
-Member

Committee on Administration:

The Committee on Administration shall deal with matters relating to appointment, administration and finance. It shall deal with proposals or schemes relating to the following subject referred to it, initiated by it or otherwise.

Appointments:

- (i) Selection and making recommendations for appointments or selection and appointments to the posts in different categories as the case may be except the Director General: for which Executive Committee is the competent authority.
(ii) Prescription of rules for recruitment to posts referred to in (1) above.

Administration:

Matters relating to administration of the institute, staff, service conditions of staff, welfare measures, rules of the Institute, service bye-laws, financial bye-laws, research project bye-laws and fellowship, scholarship and deputation bye-laws of the Institute, conduct rules etc. and disciplinary matters concerning employees of the Institute.

Finance:

- (i) Proposals, schemes, projects and major works programmes involving financial implication
(ii) To scrutinize proposal for creation or abolition of posts.
(iii) To scrutinize the budget estimates of the Institute.
(iv) To scrutinize the Annual accounts of the Institute and the Audit Reports thereon.
(v) To scrutinize the proposals for re appropriation of funds.
(vi) To review the financial position of the Society from time to time.
(vii) To examine any other matter with financial implications effecting the affairs of the Society. The committee shall dispose of finally matters in respect of items for which the Executive Committee has delegated its powers. In all others matters, the Committee shall tender its advice and make its recommendations to the Executive Committee.

ACADEMIC COMMITTEE

2. The Director General of the Institute shall be the Chairman of the Academic Committee. It shall consist of the Following members:

- (i) The Director General
(ii) Joint Secretary or his nominee not below the rank of Dy. Secretary dealing with the Society in the Central Government.
(iii) Two persons from amongst members of the Executive Committee to be nominated by the Chairman of the Executive Committee

(iv) All Directors of different Divisions of the Institute.

-Chairman

-Member

-Member

-Member

The Standing Committee shall coopt by rotation, heads of four State level marketing training and research institutes for such tenure as may be fixed by him, but not exceeding two years. The Standing Committee Chairman shall have the powers to coopt other members as he considers necessary including from among eminent academicians, academic and research institutes etc.

Every meeting of the Academic Committee shall be presided over by the Standing Committee Chairman.

(vi) Nine members of the Academic Committee, which shall include the representative of the Ministry/ Department dealing with the Society, shall constitute the quorum.

Academic Committee:

The academic Committee shall deal with matters relating to research and training. It shall also function as the Committee on evaluation. It shall deal with matters, proposals or schemes relating to the following subjects referred to it or initiated by it.

Training:

(i) Annual training programmes of the Institute.

(ii) Any other matter relating to training activities of the Institute, such as methodology of training, coverage, course content, syllabus, duration etc.

Research:

(i) Annual research programme of the Institute.

(ii) Proposals in regard to research studies to be taken up during the year, not included in the annual programme.

(iii) Consultancy research studies sponsored by Ministers and Departments of Govt. of India, State Governments and other agencies in India or abroad or international agencies.

(iv) Collaborative research studies in collaboration with Agricultural Universities, other academic and research institutions in India or abroad or international organizations, State Governments and other agencies, to examine and determine collaborative terms in such cases.

(v) Award of fellowship/scholarship under the fellowship, scholarship and deputation bye-laws.

(vi) To examine any other matters concerning research and training activities of the Institute.

The Standing Committee shall dispose of finally matters in respect of items for which the Executive Committee has delegated its powers under rules. In all other matters, the Standing committee shall tender its advice and make recommendations to the Executive Committee